

Draft Minutes  
Executive Committee Meeting

August 8, 2016

1. Call to Order:

The Executive Committee was called to order at 5:01 p.m. by President Gustafson. In attendance were:

- Committee members: President Gustafson and Vice President Moore
- Staff: Keith Van Der Maaten and Paula Riso
- Public members: none

2. Public Comments on Any Item Not on the Agenda:

No comments.

3. Approve the Draft Minutes of the July 11, 2016 Meeting:

On motion by Vice President Moore, seconded by President Gustafson, the minutes were unanimously approved.

4. Discuss District Priorities for 2016:

Mr. Van Der Maaten gave updates on the list of priorities that were discussed at the last meeting and noted that each meeting he would continue to provide an updated list for discussion. The committee discussed the following District priorities:

- a. Move the desalination project along by getting the engineering firm and environmental firm under contract – No change
- b. Successfully complete negotiations with PCA for the reclamation project – No change
- c. Resolve litigation and closely monitor costs – Waiting for decision on appeals case
- d. Plan ahead for whatever conclusion the litigation results in – Waiting for decision on appeals case
- e. Resolve the Seaside Sanitation Service Area conflict – Update given
- f. Decide what governance model we intend to establish for SGMA – Update given
- g. Resolve FORA Budget Dispute – This item is complete
- h. Resolve CSUMB agreement and easements to construct new tanks/pump stations – No change
- i. Resolve Springbrook issues and resume quarterly and other routine reporting – No change
- j. Update the UWMP including FORA demand projections and evaluation of all other (reasonable) sources of water supply options to meet future demands – This item is complete

5. Discuss Production of an Annual Report:

Mr. Van Der Maaten gave a brief outline of what the Annual Report would contain. He suggested it include: a message from the GM; Mission Statement; information on the District; Strategic Goals; key projects; key staffing; key customer service areas; financial highlights; and awards received by the District.

Agenda Item 5 (continued):

Vice President Moore suggested a spot where customers can get further information on conservation and other services by the District. Mr. Van Der Maaten suggested including it under key customer service areas. Vice President Moore also suggested adding a historical summary of the District. Mr. Van Der Maaten stated he was thinking the timing for the report would be best in early spring when the budget is being compiled.

6. Discuss Setting Direction for the Water Conservation Commission:

Mr. Van Der Maaten stated that since the Water Conservation Commission is a committee of the Board, he would like them to receive more specific guidance on what the Board would like them to do. Mr. Van Der Maaten said he would suggest the Commission do an analysis on the District conservation programs regarding cost and savings per acre foot to ensure the programs are still viable and providing the best bang-for-the-buck. Vice President Moore suggested placing an item on the September 6<sup>th</sup> Board agenda.

7. Provide Direction on the General Manager Evaluation Process:

Mr. Van Der Maaten shared a sample evaluation provided by the District's Human Resources department and asked for input on the format. Vice President Moore suggested staff look at the CSDA and League of California Cities websites for samples. The process for the evaluation was discussed.

8. Identify Agenda Items for the Next Committee Meeting and Set Date:

The same items will be discussed and updated. The next meeting is scheduled for September 12, 2016 at 5:00 p.m.

9. Committee Member Comments:

No comments.

8. Adjournment:

Meeting adjourned at 5:32 p.m.